

Tuesday 22nd July 2025

Dear Parents and Carers,

Welcome to Year 3! We are really looking forward to welcoming the children in September; it was great to meet them on the transition morning and at the tours this term. Below is some key information that you will need for September. If you have any questions, you can contact us via Class Dojo/email.

Class Dojo and other Communication

If you haven't set up your Class Dojo account, please do. To set up your account, you should have received an email with a link to follow; if you can't find it, please let Mrs Mance know via email.

Class Dojo is a really valuable tool; teachers use it for:

- Providing a 'window on the world' of school – where we can give you a 'glimpse' of what is happening during the day
- 'Quick reminders' of things that are coming up, equipment needed etc.
- Celebrating what the children are doing well
- Giving 'quick' positive feedback to staff and children

Please use email for the following:

- Raising concerns
- Requesting meetings
- Conversations with teachers about individual children and their needs

If it is a matter requiring a speedy response please email info@stmarysprimary.org as well as the class teacher as teachers will not be monitoring messages during teaching hours.

If it is urgent please phone the school office.

Please call the school office on 01883 712817 or email info@stmarysprimary.org to:

- **Notify us of absence, appointments or changes in collection arrangements**

If you have a concern, the first port of call should always be your child's class teacher. If you feel you need to speak to someone else, please contact the Year Leaders, Mrs Mance or Miss Greenwood who will then liaise with the relevant members of staff.

Please be aware that in 3PB & 3MG there is more than one teacher. Please include both teachers in emails to keep them in the loop.

Key Dates and Events

The school newsletter and website have full information about the term dates, whole school events and INSET days. Trip dates for 2025-26 will be confirmed next term. All school events will be on the school calendar, which can be found on the website, letters are then sent out nearer the time with further information.

Wednesday 10th September at 9.05am - Year 3 Welcome Service at St Mary's Church.

We welcome parents and carers - if you would like to attend, you should drop your child off at school as normal and then make your way to St. Mary's Church on Church Lane, RH8 9NB. The teachers will bring the children down after they have been registered.

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Pencil Cases

Children will need to have a pencil case in school. Please check that they have writing pencils, a rubber, a sharpener and a big glue stick.

Other items they may wish to have are colouring pencils, felt tips and a ruler.

We ask that the children do not bring toys of any sort in to school. This includes anything that would be distracting in a learning environment e.g. a pencil case with lots of attachments, a selection of novelty rubbers or fiddle toys. Children who need sensory items to help them take part in daily school activities, will have them provided by our Inclusion Team and these will be kept in school.

Bags, Water Bottles and Snacks

- School bags should be an appropriate size for the things they need each day. Bags should be big enough for their water bottle, pencil case, reading book and reading record.
- Coats should be brought to school even if there is only a small chance of rain.
- Both coats and bags will need to fit on your child's cloakroom peg.
- Children are allowed to bring in a fruit or vegetable snack to eat at first break; this should come in separately to their packed lunch.
- Please note that we are a nut-free school.

Curriculum

Overviews of what the children will be learning can be found on the school website. It is under constant review but in general, the curriculum is staying the same. <https://stmarysprimary.org/learning/year-3>

Homework

- **Reading:** Children in Year 3 are expected to read at home at least 5 times per week for 20 minutes or more. Reading should be a mix of reading aloud and reading independently and include a range of texts (e.g. fiction, non-fiction, comics/ magazines, poems, joke books). Please support this by making sure your child has some time each day to do this without interruption from conversation, television or the temptation of gadgets. Reading should be recorded in their reading record; these will be checked once per week. For those still practising phonics, a book will be provided. Other pupils will be able to choose books from the library or are welcome to read books from home! All children will have access to the school library and are allowed to take out up to two books at a time.
- **Practise times tables:** Times Tables tests will happen every Friday. Please ensure that your child is logging on and practising using Times Tables Rockstars at least 3 times a week for around 15-20 minutes. All new to St Mary's children will be given a UserID and password in September.

Uniform

Children should wear the school uniform, as detailed on the school website. Children must not wear any jewellery with the exception of small stud earrings or a watch. Both items must be removed for PE. Please note that acrylic nails are not appropriate for school.

PE kit should be worn into school on PE days - these days will be confirmed in September. Under Surrey Schools Health and Safety Policy, children must not wear earrings for PE/Games or any school sports activities including tournaments and dance performances. We therefore ask that if your child has not yet had their ears pierced, you refrain from allowing them to do this until the start of the summer holidays when there is enough time for the piercing to heal.

Please make sure everything is named so it can be easily returned if it gets lost.

(See St Mary's School Website for more details.)

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Houses

Your child will find out which 'House' they are in within the first few weeks of term. We aim to ensure that the Houses have an equal number of children whilst keeping siblings that are currently at the school in the same house as each other.

Helping in School

We appreciate any help that parents/ carers can offer to support our learning. Once we're settled in in September, we will send out a message about how to register to help in school.

We are looking forward to working with you this year to make your child's year memorable and fulfilling. Please do not hesitate to get in touch if you have any questions or concerns.

Yours sincerely,

The Year 3 Team

Mrs Mance, Year 3 Leader (3MG Monday to Wednesday) a.mance@stmarysprimary.org

Miss Greenwood, Year 3 Leader (3MG Thursday and Friday) k.greenwood@stmarysprimary.org

Mrs Pope (3PB Monday to Wednesday) j.pope@stmarysprimary.org

Mrs Butler (3PB Thursday and Friday) n.butler@stmarysprimary.org

Miss Hughes (3H) l.hughes@stmarysprimary.org

Mrs Legister (3L) t.legister@stmarysprimary.org

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